



**Pacifica School District
Regular Meeting**

March 02, 2016 7:00 PM
375 Reina Del Mar Avenue

Pacifica, CA 94044

Attendance Taken at 6:30 PM:

Present:

Ms. Elizabeth Bredall
Ms. Andrea Gould
Mr. Matthew Levie
Ms. Kathy Shiokari
Ms. Laverne Villalobos

**1. OPEN SESSION - 6:30 P.M. - CALL TO ORDER AND ROLL CALL AND
ANNOUNCEMENT: RECORDING OF THE MEETING**

Minutes:

Meeting called to order at 6:30 p.m.

Staff present: W. Tukloff, J. Peterson, R. Avila, T. Van Raaphorst, S. Ramirez

Quick Summary:

The District digitally records the audio portion of the meetings. The recorder is located in front of the Board Scribe. All recordings are kept in the Superintendent's Office for 30 days and are available during that time period for inspection by members of the public on district equipment without charge. As a community service, Pacifica Community Television (PCT) records and broadcasts meetings.

2. ANNOUNCEMENT OF CLOSED SESSION

Minutes:

Mr. Levie announced Closed Session referring to the items as listed below.

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

4. CLOSED SESSION

4.a. Conference with Legal Counsel - Existing Litigation:

(Paragraph (1) of subdivision (d) of government code section 54956.9)

Name of Case: Cal200 et al. v. Apple Valley Unified et al.

Case Number: CPF-15-514477

**5. OPEN SESSION - 7:00 P.M. - CALL TO ORDER, FLAG SALUTE, ROLL CALL AND
ANNOUNCEMENT: RECORDING OF THE MEETING**

Minutes:

Mr. Levie reconvened to Open Session at 7:00 p.m.

Mr. Levie indicated, per Board discussion on 2/3/16, the Board member would lead the flag salute with the phrase "under God" removed.

Flag salute was led by Ms. Gould.

Staff present: W. Tukloff, R. Avila, J. Peterson, T. VanRaaphorst, S. Ramirez

Quick Summary:

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6. REPORT OUT ON CLOSED SESSION TOPICS

Minutes:

Mr. Levie indicated the Board met during Closed Session and No Action Was Taken.

Quick Summary:

Report Out and APPROPRIATE ACTION

7. APPROVAL OF THE MINUTES of February 3, 2016

Motion to Amend Passed: To amend the motion from: "It is recommended that the Board approve the Minutes of the February 3, 2016 Regular Meeting." to: "It is recommended that the Board approve the Minutes of the February 3, 2016 Regular Meeting as amended." Passed with a motion by Ms. Laverne Villalobos and a second by Ms. Elizabeth Bredall.

Yes Ms. Elizabeth Bredall

Yes Ms. Andrea Gould

Yes Mr. Matthew Levie

Yes Ms. Kathy Shiokari

Yes Ms. Laverne Villalobos

Minutes:

Mr. Levie indicated he had one question within Board Agenda Item 10f - Oddstad Property - Consultant Contract Authorization, during the discussion surrounding whether Market Rate Housing was something the Board wanted to include. The vote as recorded in the minutes indicated 5-Yes and 0-No. Mr. Levie indicated that the Board actually voted to NOT include Market Rate Housing. He wanted to make certain the reporting out of the vote was phrased in such a way that that was clearly reflected. He indicated Ms. Ramirez had a suggestion for a change to the minutes that might better reflect the vote. Ms. Ramirez indicated perhaps the minutes could be changed to reflect the vote as follows: Yes (should not include Market Rate Housing) (5) - No (should be included) (0). Mr. Levie indicated that would better reflect the vote. He asked, given this change, if someone would like to move to approve the minutes as amended.

Quick Summary:

ACTION

8. APPROVAL OF THE AGENDA AND CONSENT AGENDA 7:05 P.M.

Motion Passed: It is recommended that the Board approve the agenda for

the March 2, 2016 meeting and all consent agenda items. Passed with a motion by Ms. Kathy Shiokari and a second by Ms. Andrea Gould.

Yes Ms. Elizabeth Bredall
Yes Ms. Andrea Gould
Yes Mr. Matthew Levie
Yes Ms. Kathy Shiokari
Yes Ms. Laverne Villalobos

Quick Summary:

All items on the consent agenda will be approved with one motion, which is not debatable and which requires a unanimous vote for passage. If any member of the Board, the Superintendent, or the public so requests, any item shall be removed from this section and placed in the regular order of business following approval of the consent agenda.

CONSENT/ACTION

8.a. Agenda of the March 2, 2016 meeting

Quick Summary:

It is recommended that the Board approve the agenda for the March 2, 2016 Regular meeting.

CONSENT/ACTION

8.b. Consideration of Acceptance Warrants

Quick Summary:

It is recommended that the Board approve the attached commercial warrants for the period of 1/26/16 through 2/17/16 totaling \$740,285.09.

CONSENT/ACTION

8.c. Service and Consultant Contract Approvals

Quick Summary:

It is recommended that the Board approve the Service and Consultant contracts as presented by staff.

CONSENT/ACTION

8.d. Personnel Changes

Quick Summary:

It is recommended that the Board approve the Personnel items as presented.

CONSENT/ACTION

8.e. Overnight Field Trip Approval

Quick Summary:

CONSENT/ACTION

8.f. Approval Signature for Specific Waiver Request for Resource Specialist Caseload at Vallemar, Ocean Shore and Cabrillo Schools

Quick Summary:

It is recommended that the Board approve the Specific Waiver Request

for the Resource Specialist Caseload at Cabrillo, Ocean Shore, and Vallemar Schools for the remainder of the 2015-16 school year.
CONSENT/ACTION

8.g. BP/AR 4154 - Health And Welfare Benefits - Second Reading

Quick Summary:

SECOND READING

It is recommended that the Board approve BP / AR 4154 - Health And Welfare Benefits - as presented.

BP / AR 4154 - Health And Welfare Benefits

BP4154 Health And Welfare Benefits (Attachment A)

Approve PSD With Revisions

AR4154 Health And Welfare Benefits (Attachment B)

Approve PSD With Revisions

8.h. December 2015 Minor Revisions: 4000, 5000 Series - Second Reading

Quick Summary:

SECOND READING

It is recommended that the Board approve the December 2015 Manual Maintenance - 4000, 5000 Series - as presented.

December 2015 Minor Revisions: 4000, 5000 Series

AR4032 Reasonable Accommodation CSBA (Attachment A)

Approve CSBA Sample As Is

BP4119.11 4219.11 4319.11 Sexual Harassment CSBA (Attachment B)

Approve CSBA Sample As Is

BP5117 Interdistrict Attendance PSD (Attachment C)

Approve PSD With Revisions

BP5123 Promotion Acceleration Retention PSD (Attachment D)

Approve PSD With Revisions

8.i. December 2015 Manual Maintenance Minor Revisions: 6000 Series (Second Reading)

Quick Summary:

It is recommended the Board approve the December 2015 Manual Maintenance Minor Revisions: 6000 Series as presented.

CONSENT/ACTION

BP 6142.92 - Mathematics Instruction (Attachment A)

Minor Revision Not Applicable

BP 6177 - Summer Learning Programs (Attachment B)

It is recommended the Board CSBA Sample With Revisions.

8.j. Declaration of Surplus Equipment (Goal: LCAP #3 Facilities & Maintenance)

Quick Summary:

It is recommended that the Board declare the list of equipment as presented by staff as surplus.

CONSENT/ACTION

9. COMMUNICATIONS - 7:10 P.M.

Quick Summary:

This portion of the agenda is available to the public to address the Board on any issue that is not on the agenda. The maximum time allowed for any speaker is three minutes.

9.a. LSEA (Laguna Salada Education Association)

Minutes:

LSEA Co-President Gina Arguello introduced Amanda Vaughn, Sunset Ridge Science and Art teacher. Ms. Vaughn shared with the Board about the Sanchez Goes to School program. She has been the instructor for this program at Sunset Ridge for the past 3 years. The program is provided in conjunction with Sanchez Art Center.

9.b. CSEA (Classified School Employees Association)

Minutes:

Nothing at this time

9.c. People Wishing to Address the Board

Minutes:

None

9.d. Correspondence

Minutes:

Dr. Tukloff indicated she received two letters in relation to Ingrid B. Lacy Middle School. The first was from San Mateo County and was exclusively about Principal Dan Lyttle who assisted in organizing the Parent Project, an education opportunity for parents after school and in the evening. They thanked Mr. Lyttle for ensuring there was strong parent participation. Dr. Tukloff also thanked Mr. Lyttle for ensuring that project was available to parents at IBL. In addition, Dr. Tukloff received a letter from Mr. Carl E. (Skip) Johnson, a retired principal who sent a letter following his participation as Principal For A Day at Ingrid B. Lay. He wanted to highlight his impressions of IBL - a strong and welcoming environment; a clean campus; good student deportment; quality instruction; and strong learning enthusiasm of the students. Dr. Tukloff received a third item of correspondence, the First Interim Financial Report commending the District for again having a positive certification.

9.e. Board/Superintendent Communications

Minutes:

Board members discussed events and activities they attended and participated in since the last Board meeting including: All City Band Concert; Sunset Ridge's Reading Night and Tamale Feed; IBL's Chocolate Fest; Cabrillo's 1st Pancake Breakfast; Jackie Speier's

Town Hall Meeting; Kindergarten and 6th Grade Lotteries; visited LMEC's garden project that is being set up to be wheelchair accessible thanks to a Lowe's Hero Project grant; attended a CSEA meeting; LCAP and Budget Development Board Work Study; Articulation Conference for K-12, CSUs and UCs Mathematics; SEPAC App Potluck; San Mateo County Library System's New Inclusive Storytime has started at the Pacifica Sharp Park Branch; attended presentation at Ocean Shore - Mom's Demand Action for Gun Sense; and, participated in Read Across Ocean Shore for Dr. Seuss's Birthday.

Ms. Shiokari indicated Pacifica School Volunteers has hired an Interim Director, Mr. Patrick Sayres. They are in the process of hiring a permanent Executive Director in the next few weeks.

Mr. Levie shared concerning the Morgan Hill Lawsuit that many people have been hearing about. This lawsuit was brought against the California Department of Education. He indicated it seems the judge has indicated the student data will not have to be issued wholesale and instead, will be requested and released in such a way as to protect the privacy of students. Dr. Tukloff also indicated an update may be found on the District's website.

Dr. Tukloff indicated the District Leadership Team just met in regards to the Local Control Accountability Plan (LCAP). The District is moving to reduce our District goals from 7 to 3 so that we are more focused on what we are trying to accomplish. The District also held the Board Work Study on February 10th - LCAP & Budget Development focusing on the Governor's January Budget. Next the District will focus on the Governor's May Revise, a truer indication of what the State Budget will really look like. In the mean time the District will meet with the stakeholder groups to make sure the District has a plan reflective of our community needs.

10. PRESENTATIONS - 7:20 P.M.

10.a. Pacifica Education Foundation

Minutes:

Sandy Stefancic, current President of Pacifica Education Foundation (PEF) shared with the Board a little bit about each of the PEF Board members and what they do. She indicated there are members of the Board ready to step and encouraged members of the audience to consider joining the PEF Board. Christy Novack, Access, Equity and Innovation Specialist provided the Board with a presentation about the new programs introduced in 2015-2016; Music Matters expansion of the music program to 4th and 5th grades, hiring a .8 music teacher; Middle School Computer Science - introduced computer simulation & coding to the 6th & 7th graders. Looking forward to 2016 and Beyond; continued deepening and expansion of 21st Century experiences - Music, Computational Thinking (K-5), Computer Science (K-8), sustainable STEM lessons, Future robotics equipment, and purchase of devices. They also hope to include Professional Development in: NGSS standards; STEM Engineering/Computer Science; Google Apps For Education; and, Project-Based Learning.

Quick Summary:

PRESENTATION

11. DISTRICT BUSINESS - 7:30 P.M.

Quick Summary:

DISTRICT GOALS

The District values the goals provided in our Local Control Accountability Plan (LCAP) and Strategic Plan. All of our District Board Agenda Items are tied to these goals. One or more goals are listed in the description of each Board Agenda Item. The details for each of those District Goals can be accessed on our Agenda Online Public Page or by visiting the District website, www.pacificasd.org, under District Information, Board of Trustees.

11.a. 2016 Parcel Tax Renewal: Resolution No. 2016-03-02-A (Goal: Governance) (7:30 p.m.)

Motion Passed: It is recommended that the Pacifica School District Board of Trustees adopt Resolution No. 2016-03-02-A calling an election for approval of an education parcel tax, establishing specifications of the election order, and requesting consolidation with other elections occurring on June 7, 2016. Passed with a motion by Ms. Elizabeth Bredall and a second by Ms. Kathy Shiokari.

Yes Ms. Elizabeth Bredall
Yes Ms. Andrea Gould
Yes Mr. Matthew Levie
Yes Ms. Kathy Shiokari
Yes Ms. Laverne Villalobos

Minutes:

Dr. Tukloff indicated it was her pleasure to bring forward Resolution No. 2016-03-02-A regarding the parcel tax renewal. With Measure L scheduled to sunset in June 2017, the Board began researching the potential for a renewal. Staff contracted with Godbe Research and TBWB Strategies to provide guidance and information during the feasibility phase. The findings of the survey itself found strong support in the community to maintain educational programs in Pacifica School District.

The District worked with a group of community members and school district personnel and determined some of the qualities and important pieces they wanted to put in place should it be decided to move forward with the parcel tax renewal. Some of those things discussed included: 1) the Tax Rate/Structure would remain the same at \$118 per year, and to go forward for a 10 year renewal; 2) the following Funding Priorities were established:

- 1) Enhance core academic programs like math, science, history, reading and writing
- 2) Support outstanding art, music and electives critical to a well-rounded education
- 3) Attract and retain qualified teachers and staff
- 4) Maintain classroom computer and technology instruction

5) Strengthen school library programs

6) Maintain programs to support struggling students

One thing that the committee was concerned about was what the leadership structure would look like moving into the next phase of this process, moving towards a possible June 2016 Election date. Dr. Tukloff indicated the District has been very fortunate to have parents in our community step forward to take on this job: Vicki Zettler/Ocean Shore, Michele Husak/Valleamar, Joshua Cosgrove/Ortega, and Jesse Levin/Cabrillo. They are willing to step forward should the Board approve the resolution moving the District to the next phase.

Joshua Cosgrove and Vicki Zettler addressed the Board indicating they have volunteered to lead this effort and stressed the importance of moving forward in renewing the Parcel Tax by placing it on the June 7, 2016 ballot.

Quick Summary:

PUBLIC HEARING/ACTION

**11.b. Resolutions of Appreciation: Pacifica School District
Volunteers Resolution Nos. 2016-03-02-C through 2016-03-02-I (Goal:
LCAP #6) (7:40 p.m.)**

Motion Passed: It is recommended that the Pacifica School District Board of Trustees approve Resolutions No. 2016-03-02-C through 2016-03-02-I in appreciation of the support provided to the Pacifica School District by our many parent volunteers in order to provide a strong educational program for our students. Passed with a motion by Ms. Andrea Gould and a second by Ms. Laverne Villalobos.

Yes Ms. Elizabeth Bredall
Yes Ms. Andrea Gould
Yes Mr. Matthew Levie
Yes Ms. Kathy Shiokari
Yes Ms. Laverne Villalobos

Minutes:

Dr. Tukloff shared that the District strongly relies on the parent organizations and volunteers who play extremely important roles in the success of our schools and the District as a whole. The resolutions are in honor of the Month of the Young Child. Each of our schools, and including Pacifica Education Foundation, are honored tonight. In addition, the District wishes to honor and acknowledge the wonderful leadership provided by Gwendolyn Holden and Christina Rimmer who took ownership of implementing our first Safe Routes to School Grant Plan.

Principals and Vice Principals representing each of our schools introduced their volunteers in the audience. Sandy Stefancic and Dawn Wineinger were present and honored for their volunteer work with the Pacifica Education Foundation.

Beth Boldt, teacher at Ortega Elementary School, spoke in honoring Gwendolyn Holden and Christina Rimmer.

Quick Summary:
ACTION

**11.c. Educator Effectiveness Block Grant (Goal: #1, #4; Operations)
(7:50 p.m.)**

Motion Passed: It is recommended that the Board approve the Educator Effectiveness Block Grant Plan as presented. Passed with a motion by Ms. Kathy Shiokari and a second by Ms. Elizabeth Bredall.

Yes Ms. Elizabeth Bredall
Yes Ms. Andrea Gould
Yes Mr. Matthew Levie
Yes Ms. Kathy Shiokari
Yes Ms. Laverne Villalobos

Minutes:

Ms. Van Raaphorst indicated the Educator Effectiveness Block Grant Plan was presented and discussed at the Regular Board meeting on February 3, 2016 and presented for Board approval at tonight's meeting and included the revisions discussed at that time.

Quick Summary:
ACTION

11.d. K-5 Mathematics Curriculum Adoption (Goal: LCAP #2, #4) (7:55 p.m.)

Motion Passed: It is recommended that the Board adopt the State Standards aligned K-5 mathematics curriculum Bridges in Mathematics (2nd edition). Passed with a motion by Ms. Andrea Gould and a second by Ms. Laverne Villalobos.

Yes Ms. Elizabeth Bredall
Yes Ms. Andrea Gould
Yes Mr. Matthew Levie
Yes Ms. Kathy Shiokari
Yes Ms. Laverne Villalobos

Minutes:

Ms. Van Raaphorst indicated full implementation of the State Standards in mathematics requires the adoption of instructional materials that align to the new math content standards and the mathematical practice standards. Designed to provide multiple opportunities for input from all stakeholders, PSD employed a thorough process of reviewing, piloting, and selecting instructional materials for recommendation.

Bridges in Mathematics (2nd edition) is a comprehensive standards-aligned math curriculum. Teachers who piloted Bridges describe the curriculum as rigorous, highly engaging, and accessible for all levels of math learners.

Five elementary classroom teachers and one math specialist were on the K-5 Math Adoption Committee: Seva Steel, Math Specialist (2014-15); Stacy Russell, Math Specialist (2015-16); Gina Arguello (Ortega Elementary); Kelly Edelhart (Valleamar); Barbara DeVolder (Cabrillo);

Joanne Frediani (Sunset Ridge Elementary); and, Jonathan Harris (Ocean Shore).

Teachers will be given the choice of two summer professional development days in June and August. Teachers will be trained in groups of K-2 and 3-5. A follow-up training will be given during the district wide Professional Development Day on October 17, 2016.

Quick Summary:

ACTION

11.e. Sexual Health Education Curriculum Adoption: Puberty Talk (Goal: LCAP #1, #4) (8:05 p.m.)

Motion Passed: It is recommended that the Pacifica Board of Trustees approve the adoption of Puberty Talk curriculum for grade 5. Passed with a motion by Ms. Elizabeth Bredall and a second by Ms. Kathy Shiokari.

Yes Ms. Elizabeth Bredall
Yes Ms. Andrea Gould
Yes Mr. Matthew Levie
Yes Ms. Kathy Shiokari
Yes Ms. Laverne Villalobos

Minutes:

Dr. Tukloff shared staff was bringing forward tonight the elementary program for adoption consideration: Puberty Talk for Grades 5 and 6 (PSD will provide the instruction to grade 5). This program is California Health Content Standards for Growth, Development and Sexual Health aligned. Based on feedback provided, the implementation design will be a Health Connected Educator Staff member providing five, one hour in-classroom sessions for all grade 5 classrooms with the support of the teacher and a parent workshop at a cost of \$11,400. Dr. Tukloff commended Seva Steel for heading this process.

Quick Summary:

ACTION

11.f. Enrollment and Staffing 2016-2017 Update (Goal: LCAP #1; and Operations) (8:10 p.m.)

Minutes:

Dr. Avila indicated the District is noticing an anticipated decrease in student enrollment from 3,219 this year to 3,191 for an anticipated decrease of 28 students for the 2016-2017 school year. These are anticipated numbers that could change by the start of school in August. Dr. Avila also indicated there will be a decrease of two teacher assignments that will not require any layoffs due to known retirements.

Quick Summary:

INFORMATION/DISCUSSION

11.g. Classified Lay-Off as a Result of Lack of Work and/or Lack of Funds - Resolution No. 2016-03-02-J (LCAP Goal: Operations) (8:20 p.m.)

Motion Passed: It is recommended that the Board approve Resolution No. 2016-03-02-J, a lay-off of a classified position for lack of work and/or lack of funds effective June 23, 2016. Passed with a motion by Ms. Kathy Shiokari and a second by Ms. Laverne Villalobos.

Yes Ms. Elizabeth Bredall
Yes Ms. Andrea Gould
Yes Mr. Matthew Levie
Yes Ms. Kathy Shiokari
Yes Ms. Laverne Villalobos

Minutes:

Dr. Avila indicated there is one Classified lay-off for the 2016-2017 school year as the result of lack of funds for next year. This is the 6-hour Instructional Technology Aide position at Vallemar.

Quick Summary:

ACTION

11.h. Release of Temporary Certificated Employees (Goal: Operations) (8:25 p.m.)

Motion Passed: It is recommended that the Board approve Resolution No. 2016-03-02-K - Resolution of Release of Temporary Certificated Employees. Passed with a motion by Ms. Laverne Villalobos and a second by Ms. Kathy Shiokari.

Yes Ms. Elizabeth Bredall
Yes Ms. Andrea Gould
Yes Mr. Matthew Levie
Yes Ms. Kathy Shiokari
Yes Ms. Laverne Villalobos

Minutes:

Dr. Avila shared this is the time of year when the District is asked to release our temporary Certificated employees who have the lesser share of the Job Share contracts.

Quick Summary:

ACTION

11.i. 2016-2017 Kindergarten Lottery Review (Goal: LCAP #6 - Family Engagement) (8:30 p.m.)

Minutes:

Dr. Avila provided the Board with a review of the 2016-2017 Kindergarten and Transitional Kindergarten Lottery. Please see the Board memorandum attached to the Board Agenda Item on the District's website for details.

Quick Summary:

INFORMATION/DISCUSSION

11.j. 2016-2017 6th Grade Lottery Update (Goal: LCAP #6 Family Engagement) (8:40 p.m.)

Minutes:

Dr. Avila provided the Board with a review of the 2016-2017 6th Grade

Lottery. Please see the Board memorandum attached to the Board Agenda Item on the District's website for details.

Quick Summary:
INFORMATION/DISCUSSION

**11.k. Certification of Second Interim Financial Report for 2015-2016
(GOAL: Governance) (8:50 p.m.)**

Motion Passed: It is recommended that the Board approve the Positive Certification of the 2015-2016 Second Interim Financial Report for the period July 1, 2015 through January 31, 2016 (Form CI) and authorize its filing with the County Superintendent of Schools. Passed with a motion by Ms. Andrea Gould and a second by Ms. Elizabeth Bredall.

Yes Ms. Elizabeth Bredall
Yes Ms. Andrea Gould
Yes Mr. Matthew Levie
Yes Ms. Kathy Shiokari
Yes Ms. Laverne Villalobos

Minutes:
Certification of Second Interim Financial Report for 2015-2016

Ms. Peterson shared the Board can certify the Second Interim Financial Report in one of three ways: 1) Positive Certification indicating that the District will be able to meet its financial obligations for the remainder of the fiscal year and two subsequent fiscal years; 2) Qualified Certification indicating the District may be able to meet its financial obligations for the current year and two subsequent fiscal years; or 3) Negative Certification indicating the District will not be able to meet its financial obligations for the current year and two subsequent years. Pacifica School District will be able to meet its financial obligations as reflected by the Positive Certification of the 2016-2016 Second Interim (Form CI). Please see the Board memorandum attached to this Board Agenda Item for more detail.

The next Board Work Study session on the Budget is May 25, 2016. At that time the Governor's 2016-2017 May Revision Budget Proposal will be known.

Quick Summary:
ACTION

11.l. Resolution No. 2016-03-02-B: Support of SCA 5- Property Tax Assessment of Commercial Properties (Goal- Governance) (9:00 p.m.)

Motion Passed: It is recommended the Pacifica Board of Education approve Resolution 2016-03-02-B that supports SCA 5 (Mitchell, Hancock) to close the commercial property loophole in Proposition 13. Passed with a motion by Ms. Kathy Shiokari and a second by Ms. Laverne Villalobos.

Yes Ms. Elizabeth Bredall
Yes Ms. Andrea Gould
Yes Mr. Matthew Levie
Yes Ms. Kathy Shiokari

Yes Ms. Laverne Villalobos

Minutes:

Dr. Tukloff indicated Resolution No. 2016-03-02-B calls for Proposition 13 reform by closing the commercial property loophole that could result in significant funding enhancements to education. Many districts in the Bay Area have demonstrated support for this resolution including our neighboring districts - Jefferson Elementary School District, Jefferson Union High School District, and Brisbane School District.

Quick Summary:

ACTION

11.m. 2016 CSBA Delegate Assembly Election (Goal: Governance) (9:05 p.m.)

Motion Passed: It is recommended that the Pacifica School District elect three members to the CSBA Delegate Assembly. Passed with a motion by Ms. Kathy Shiokari and a second by Ms. Andrea Gould.

Yes Ms. Elizabeth Bredall

Yes Ms. Andrea Gould

Yes Mr. Matthew Levie

Yes Ms. Kathy Shiokari

Yes Ms. Laverne Villalobos

Minutes:

Dr. Tukloff shared that the Pacifica School District Board of Trustees and the Superintendent are members of the California School Board Association (CSBA). The Delegate Assembly is made up of approximately 270+ delegates who are elected by local Board members in 21 geographic regions throughout the state. As part of the Sub-region 5B the Board is currently able to vote for 3 candidates. The following list of candidates were brought forward: Marc Friedman (San Mateo Union High School District); Alisa MacAvoy (Redwood City Elementary School District); and Kalimah Salahuddin (Jefferson Union High School District).

Following Board discussion, the Board voted to approve the slate of three candidates.

Quick Summary:

ACTION

11.n. 2nd Quarter Interest Earned Report (Goal: Governance) (9:10 p.m.)

Minutes:

Ms. Peterson provided the Board with the interest earned during the 2nd Quarter of 2015-16.

Quick Summary:

INFORMATION

12. BOARD BYLAWS, BOARD POLICIES & ADMINISTRATIVE REGULATIONS - 9:15 P.M.

12.a. December 2015 Manual Maintenance: 2000 Series - First Reading (9:15 p.m.)

Minutes:

No changes requested by the Board.

Quick Summary:

FIRST READING

December 2015 Manual Maintenance - 2000 Series

BP 2121 - Superintendent's Contract (Attachment A)

Use CSBA Sample As Is

12.b. December 2015 Manual Maintenance: 4000, 5000 Series - First Reading (9:20 p.m.)

Minutes:

No changes requested by the Board.

Quick Summary:

FIRST READING

December 2015 Manual Maintenance: 4000, 5000 Series

BP 4030 Nondiscrimination in Employment (Attachments A & A1)

Approve CSBA Sample With Revisions

AR 4030 Nondiscrimination in Employment (Attachments B & B1)

Approve CSBA Sample As Is

AR 4031 Complaints Concerning Discrimination in Employment (Attachments C & C1)

Delete AR 4031

BP 4121 Temporary / Substitute Personnel (Attachments D & D1)

Approve CSBA Sample As Is

AR 4261.1 Personal Illness/Injury Leave (Attachments E & E1)

Approve CSBA Sample As Is

AR 5111.12 Residency Based on Parent/Guardian Employment (Attachments F)

Delete AR 5111.12

BP 5141 Health Care And Emergencies (Attachments G & G1)

Approve CSBA Sample As Is

AR 5141 Health Care And Emergencies (Attachments H & H1)

Approve CSBA Sample As Is

13. FUTURE AGENDA ITEMS - 9:30 P.M.

Minutes:

Dr. Tukloff indicated there were no additions to the Future Agenda at this time. She also shared CSEA is hoping to reinstitute the ACE (Appreciate Classified Employees) Program which would involve the Board members receiving invitations to shadow a Classified Employee to see what their daily work involves. Dr. Tukloff is hoping Cabinet is included as well.

Mr. Levie shared he understands there were employee appreciation events in the past that were sponsored by the District, such as an employee barbeque, that employees attended. He was curious if there was any interest in pursuing a future District sponsored event to gather employees together. Dr. Tukloff indicated we do that at the beginning of the year at the Welcome Back Day, providing everyone with continental breakfast. It is Dr. Tukloff's understanding staff prefers going back to their site that day to continue preparing for the first day of school. Each site provides lunch for their staff.

Ms. Villalobos wanted to clarify she misspoke earlier. She attended both the 6th grade and Kindergarten lotteries.

14. ADJOURNMENT - 9:35 P.M.

Minutes:

Mr. Levie adjourned the meeting at 8:34 p.m.

Quick Summary:

NEXT MEETING: April 20, 2016, 7:00 p.m., District Office, 375 Reina del Mar Avenue, Pacifica

- The Board of Trustees may meet in Closed Session for the purposes of discussing Personnel under Government Code 54957 and Negotiations under Government Code 54957.6 after the open session.
- Pacifica School District, Board of Trustees Regular Meeting Agendas may be previewed on the District Website: www.pacificasd.org. Board of Trustees Regular Meetings are televised on Pacifica Community Television (PCT) Channel 26 on Thursdays at 3:30 p.m.
- Regular Meeting Agendas are posted at least 72 hours prior to each meeting at the following locations:
All District Schools Pacifica & Sanchez Libraries Pacifica Tribune San Mateo County Times
District Office
Special Meeting Agendas are posted at least 24 hours prior to the meeting at the Official Posting Location:
District Office
- *Board meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Executive Assistant to the Superintendent at least 10 working days before the meeting at 650.738.6625. Notification in advance of the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.*
- The agenda (order in which the items are presented) is accepted or amended by the Board at the beginning of the meeting under the item "Approval of the Agenda." Once the agenda is approved by the Board, the meeting will proceed in the order approved. Times for agenda items are approximate with the exception of Public Hearings. Public Hearings will occur at or after the time listed on the agenda.

Guidelines for Public Comment

- The Board President will formally open and close times for public comment for each agenda item. After public comment is closed, the Board will discuss the item and, if appropriate, take action.

- Individuals wishing to address the Board must complete a request card with their name, address and the item number. Cards are located on the table as you enter the room. Cards should be submitted either to the Board President or to the Superintendent.
- Individuals may address topics not on the agenda during the Communications Section (People Wishing to Address the Board) at the beginning of the meeting. However, the Board cannot comment on items not on the agenda.
- The Board, at their discretion, may limit the total time allotted for public comment during each agenda item.
- Individuals must be recognized by the Board President and step to the podium to speak.
- Speakers should introduce themselves and speak into the microphone. (The microphone is for the television and does not amplify sound.)
- Speakers are limited to a maximum of 3 minutes, which may be reduced at the discretion of the Board.
- Time allotments may NOT be passed from one person to another.
- An individual may speak only once on each agenda item.

7/21/10 Original – Updated 9/13/10

Clerk

Superintendent